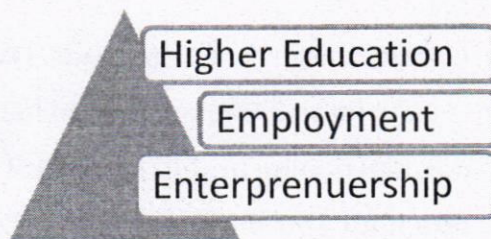# PROCEEDINGS OF THE COMMISSIONER OF COLLEGIATE EDUCATION
GOVT.OF ANDHRA PRADESH: VIJAYAWADA
Present: Dr Pola Bhaskar, IAS

<u>CCE-AP/Measure to enhance the performance of students and Colleges/AC-09/2021-22</u>   <u>Dated: 21.07.2022</u>

Sub: - Collegiate Education – Proposed measures to enhance the performance of students and Colleges Guidelines for the 7th period of the day-wise time table
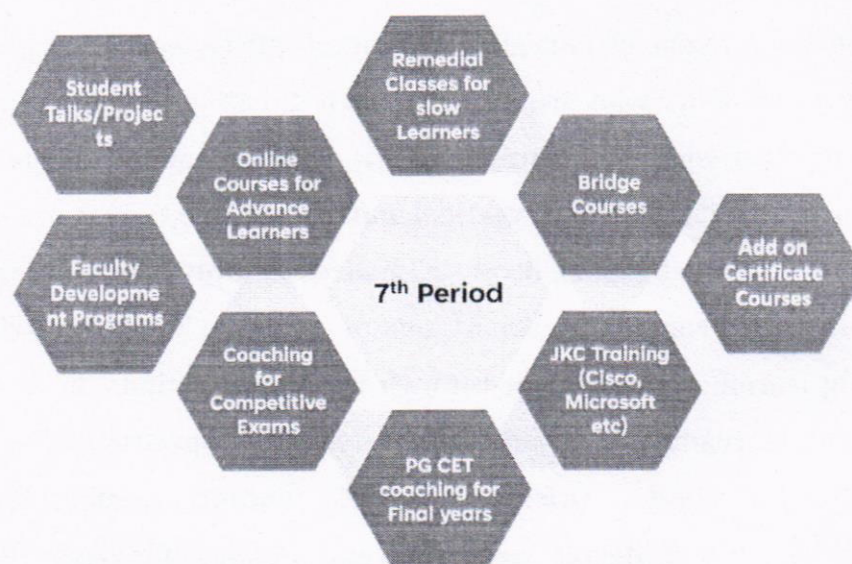
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The Department of Collegiate Education, AP endeavors to provide necessary assistance to students who are pursuing their UG Programmes in GDCs, to acquire meaningful experiences for learning at the campus and to facilitate their holistic development and progression /**vertical movement of students from one level of education to the next higher level or towards gainful employment or support to become an Entrepreneur.**The department of Collegiate Education strives to provide a stimulating learning environment through quality education. In order to make the students future ready the department oversees the spectrum of activities such as introduction of Market Oriented Courses, Vocational Skill Based programs, Apprenticeship based degree programs and employability/job oriented training through JKCs.

The Department of Collegiate Education aims at delivering high-quality higher education, with equity and inclusion to create well-rounded and innovative individuals. The guiding principles of the National Education Policy (NEP), 2020, *inter-alia*, include (i) recognizing, identifying and fostering the unique capabilities of each student, by sensitizing teachers as well as parents to promote each student's holistic development in both academic and non-academic spheres; (ii) flexibility, so that each learner have the ability to choose their learning trajectories and programmes, and thereby choose their own paths in life according to their talents and interests.

In view of the above, it is the need of the hour to provide necessary assistance to students, to acquire meaningful experiences for learning at the campus and to facilitate their holistic development and progression to higher education and gainful employment. In order to facilitate the optimal progression for students, it is **proposed to conduct online Add on/certificate courses, online coaching for PGCET, Life Skill Courses, Skill Development Courses, Remedial Coaching for slow learners, JKC training, Cisco training , Microsoft Upskilling training, Faculty**

Development Programmes, Online lectures by the Students once in a month, College level R&D Cell activities, Sports activities etc., during the Seventh (7th) hour of the regular day-wise timetable of the Colleges throughout the state by following the Standard Operating Procedure (SOP) given below.

Adjustments in the Timetable of the College:

Regular timetable of a college consists of **6 periods (Each period for 1 hour)** of classroom teaching from 10.00 am to 5.00pm with one hour lunch break from 1.00 pm to 2.00 pm (Except in some functioning in shift system). **The duration of each period shall be reduced from one hour (60 minutes) to 50 Minutes to accommodate the 7th hour in the college timetable from 4.00pm to 5.00pm which shall be utilized for taking up various activities such as Certificate Courses, Skill Development Courses, JKC training, Coaching for PGCET/Competitive Exams , R&D Cell Activities online talks by students (once in a month), sports activities etc.,**

This 7th period to be incorporated into timetable and report on to TLP also.

Proposed activities during the Seventh hour:

1. Remedial Coaching for slow learners to improve students' performance:

The slow learners have to be identified through classroom interaction, and Continuous Assessment. They are guided with special inputs with a focus on their gaps they have developed during the formative stages. They are advised and involved in various activities to develop the knowledge and skills related to the courses.

A Separate register has to be maintained showing the specially designed activities and lesson plan along with the **pre, while, post marks during the remedial coaching process to record the progress**.

2. Online Add on/certificate courses

The Choice Based Credit System (CBCS), designed in line with the National Education Policy (NEP: 2020), offers more flexibility to the student in choosing intra-disciplinary and interdisciplinary avenues of learning beyond the core subjects for holistic development of an individual.

The Higher Educational Institution (HEI), Government Degree College (GDC) in the present case, is also expected to have provision for added courses and activities which may not be directly linked with one's discipline of study but contribute to sensitizing students to cross-cutting issues for curriculum enrichment.

Hence, it is imperative for all HEIs to offer 'Add-on Courses' or 'Certificate Courses' of short duration (STCs:Short Term Courses) that are not mandatory for acquiring a degree but are aimed at giving supplementary enrichment to students in his/her core subject or interdisciplinary topics or multi-disciplinary issues cutting across the streams (**BA/BCom/BSc**). **ADD on or Certificate courses may be offered for advance Learners**

3. Online Courses/Activities for advanced learners:

After identifying the **advanced learners through classroom interaction and assessment they can be grouped with slow learners to guide them through peer teaching** and for peer learning. **These students can be involved in online courses, conducting R&D activities like case studies, surveys, projects, panel discussion, thesis writing, interactive power points, peer teaching capsules to other colleges like students guest lectures, seminar talks** etc.,

4. Bridge Courses:

For better comprehension and developing interest in the subject, a bridge course has to be framed **for the new entrants during the first semester** of their program. It will **bridge the gaps in learning, provide adequate time for the transition and help them to equip with the knowledge and confidence needed** before the commencement of courses for the first year degree programmes.

The Course shall consist of 10-15 hours of interactive sessions and internal/baseline tests designed by the respective departments. The faculty concerned should also conduct pre and post Bridge Course tests to assess the improvement of the students. The curriculum that is designed for this course should prepare the students for the next course duly bridging the gap in the related subjects.

5. Skill Enhancement training:

- Department is imparting employable skills through Jawahar Knowledge Centres (JKC) established in 132 Government Degree Colleges. Enhancing Skills through

JKC in collaboration with CISCO, TCS iON, IIT Bombay Spoken Tutorial, IBM P-Tech Programme etc.,

- The short term courses such as **CISCO Eduskills programme in enhancing Networking skills, TCS ioN Career Edge programme (Life Skills), IBM PTech NASSCOM Foundation and IBM (Intro to 21st century Skills), Microsoft Upskilling Programme by Govt. of AP, MASSCOM-MINDMAP** training programme for 2020-21 pass puts and 2021-22 Final year student shave to be conducted for the interested students **for the improvement of the technical and employable skills of the students.**

6. Online coaching for PGCET:

Students, after final semester-end examinations are having a very short span of time i.e. not more than 30 days, for preparation for Post Graduation common entrance tests, even the lecturer finds it difficult to help students as he/she has to get involved in post-exam activities like valuation. As every Post - Graduation course requires the student to pass through a Common Entrance Test, Coaching for PG Common Entrance Test/I-CET in all subjects by respective faculty will not only help the student in getting a good rank but also in getting absorbed into best Universities of the country including Central Universities which paves for a better future of the student.

As many of the colleges in rural and agency areas are having single-lecturer posts and few colleges have no lecturers in certain subjects, it is **proposed to conduct an Online Coaching through Google Meet/ Cisco Webex with lecturers who have come forward voluntarily to train students in objective / MCQ-based qualifying tests during the final year of the U.G programme and after the completion of end semester examination and the PG CET examination to support final year students who want to pursue Higher Education.**

7. Coaching for Competitive exams:

In order **to help the students to get complete support in terms of guidance, preparation for competitive exams such as civil services, banking, railways, police etc.,** colleges shall also plan for providing coaching for competitive exams. The colleges have to prepare different modules which are useful for all types of competitive examinations and train the students. **The coaching for competitive exams may also be conducted through on line with lecturers who have come forward voluntarily to train students in objective / MCQ-based qualifying tests.**

8. Online/Offline Faculty Development Programmes:

With an objective to empower faculty on latest knowledge in the field, the college has to plan for subject specific and multi disciplinary online Faculty Development

Programmes by inviting eminent Resource persons across the globe in all subjects. **2 or 3 sessions of 7th period per month may be dedicated to give Training to faculty focus on general aspects like Online education tools, Video content preparation, pedagogy techniques to prepare e-content through College faculty Forum or from DRC or from O/o CCE**

9. Student talks / Projects:

The GDCs in the state shall also take interest in conducting **seminars talks / project presentations among the students to convey their own ideas on a specific theme or share their project findings to the peers and teachers.** It has to be conducted at least once in a month at college level **or through online to reach out to students in other GDCs across the state.**

SD/- Dr POLA BHASKAR I.A.S
Commissioner of Collegiate Education

To
1. The RJDCE of Rajahmundry, Guntur & Kadapa
2. All the Principals of Government Degree Colleges.

//Attested//

Joint Director
Commissionerate of Collegiate Education